Forest Science and Technology Centre of Catalonia (CTFC) is a research centre affiliated with the Generalitat de Catalunya (the Catalan government), and it reports to the Ministry responsible for forest issues.

CTFC is a CERCA centre and a government accredited TECNIO agent (developer of public technology).

PROJECT COORDINATION AND FAUNA MONITORING SPECIALIST

Reference: 26-11-00052

The Forest Science and Technology Centre of Catalonia (CTFC) is seeking to recruit a professional to coordinate and carry out tasks within the LIFE Iber-RICOTI project. The selected candidate will support the technical and administrative coordination of the project, including action planning and monitoring, partner coordination, preparation of technical reports and project justifications, as well as the implementation of wildlife monitoring and conservation activities in the field. The successful candidate will become part of the technical team of the Biodiversity Management and Conservation Programme.

Located in Solsona (Pre-Pyrenees, Catalonia), CTFC employs approximately 200 staff members, produces more than 140 scientific publications annually, and manages an annual budget of around €12 million. Its research and knowledge transfer activities are structured around four programs: Multifunctional Forest Management, Landscape Dynamics and Planning, Biodiversity Management and Conservation, and Bioeconomy, Health and Governance.
More institutional information is available at: www.ctfc.cat.

TERMS OF THE APPOINTMENT

1. Starting date: January 2027.
2. Contract type: Permanent scientific-technical employment contract linked to the duration of the project.
3. Working hours: Full-time position, 37.5 hours per week.
4. Work location: Solsona (Catalonia, Spain), with the possibility of remote work depending on the candidate's profile. Occasional fieldwork throughout Spain.
5. Professional category: Knowledge Transfer, Development and Innovation Technician (KTT & RDI) N2.
6. Salary: Annual gross salary ranging from €28,000 to €32,000, depending on the candidate's profile and experience.

KEY RESPONSABILITIES

1. Monitor the implementation of project actions, timetable, indicators, and deliverables.
2. Coordinate with project partners, public administrations, and other stakeholders.
3. Coordinate and integrate administrative and financial information provided by project partners, including budget monitoring, collection of financial supporting

documentation, and preparation of documentation required for LIFE project reports and audits.
4. Support communication activities and the dissemination and transfer of project results.
5. Prepare technical reports, project deliverables, progress reports, and monitoring documentation.
6. Support the design and coordination of wildlife monitoring programmes.
7. Participate occasionally in wildlife monitoring activities in the field.

BASIC REQUIREMENTS

1. University degree in Ecology, Biology, Environmental Sciences, or a related field.
2. At least 5 years of proven experience in project coordination and/or preparation of technical reports in environmental fields.
3. At least 5 years of experience in the financial and budgetary management of projects, including planning, expenditure monitoring and control, preparation or review of financial reports and justifications, and liaison with funding bodies, public administrations, or auditors.
4. Experience in coordinating multi-stakeholder working groups or liaising with public administrations, scientific institutions, and/or companies involved in biodiversity conservation, land management, or rural development.
5. At least 5 years of experience in bird monitoring projects.
6. Valid category B driving licence and willingness to travel.
7. Proficiency in Catalan, Spanish, and English (minimum B2 level).

DESIRABLE REQUIREMENTS

1. Previous experience in LIFE projects or other European-funded projects.
2. Specific knowledge of the ecology and conservation challenges of Dupont's Lark (*Chersophilus duponti*).
3. Experience in drafting or developing recovery plans for endangered species and/or designing and monitoring conservation measures.
4. Experience in long-term bird population monitoring programmes.
5. Certified expert bird ringer/bander qualification.
6. Participation in scientific publications or book chapters related to birds.
7. Availability to carry out fieldwork in different study areas (Catalonia, Aragon, and Castile and León).

SOFT COMPETENCES

1. Strong planning, organisational, and task-prioritisation skills in environments with demanding deadlines.
2. Excellent teamwork, communication, and interpersonal skills with both internal and external stakeholders.
3. Ability to represent the organisation and liaise effectively with public administrations, research centres, universities, conservation organisations, and private companies.
4. Willingness and availability to travel.

CONTACT

Centre de Ciència i Tecnologia Forestal de Catalunya
Crta. de St. Llorenç de Morunys, km 2 (direc. Port del Comte) 25280 Solsona
Tel. (+34) 973 48 17 52
E-mail: borsa.treball@ctfc.cat
https://ctfc.cat/
https://ctfc.cat/transparencia.php

The CTFC guarantees an open, transparent, and merit-based selection process (OTM-R) for all registered applications, thus avoiding any bias based on gender, origin, age, ideology, or any other potentially discriminatory circumstances. Inclusion policy: Priority will be given to candidates with a recognized and accredited disability of 33% or higher, provided that the disability is compatible with the proper performance of the position.

SELECTION PROCESS AND CRITERIA

The selection process will be carried out through a two-stage procedure. The first stage will primarily target candidates from the consortium entities, given the nature of the position. The second stage will include the remaining candidates who have correctly submitted their application within the established deadline.

- **Applications:**
  Candidates must submit a **CV and a motivation letter** via www.ctfc.cat/registre.php **by 9 December 2026 at 14:00,** indicating the reference code of the job offer. Applications submitted through portals other than the CTFC's own job board will not be accepted, nor will those receive through the SOC that do not follow the instructions specified in the call itself.

The position subject to this call may be declared vacant if the selection committee considers that, despite the existence of candidates who meet the minimum requirements, none is deemed suitable for the position.

Estimated timeline	
15 working days	Publication and dissemination of the job offer: CTFC website, SOC Office, and other communication channels.
Following 2 working days	Pre-selection: verification of compliance with the minimum requirements and assessment of desirable conditions. Informative email sent to non-eligible CVs.
Following 2 working days	Selection committee meeting: interviews with shortlisted eligible candidates. Minutes of the Selection Committee stating the name of the selected candidate and the reasons for the selection. Publication of the resolution on the CTFC job portal identifying the selected candidate. Informative email sent to interviewed eligible candidates who were not selected.
Following 1 working day	Submission to Human Resources of the official documentation required to process the employment contract and coordination of the contract start date.
January 2027 (approximately)	Start of the contract.